



IRCA

INTERNATIONAL
REGISTER OF
CERTIFICATED
AUDITORS

IQA The Institute of Quality Assurance

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This form is to be completed by IRCA certified Quality Management Systems auditors applying for transfer to the QMS 2000 Quality Management Systems (IRCA/602) auditor certification scheme and who have not successfully completed an IRCA certified ISO 9000:2000 transition training course.

Please take care to provide as much information as you can when completing this form. IRCA can only accept non-IRCA transition training when you provide us with sufficient evidence.

After completion, this form should be submitted to IRCA accompanied by:

- Course programme(s) (including content and timings of training sessions)
- Proof of full attendance (Course certificates, independent verified IRCA/173 CPD logs etc.)
- Proof of successful completion (Certificates of successful completion, assessment record, tutor report etc.)
- Full description of all components of training claimed as equivalent.
- Transfer fee (if applicable)

Part 1 DETAILS OF AUDITOR

Title (Mr, Mrs, Ms, Dr etc.) Surname or family name

First or given names Certification No.

Home or correspondence address

..... Postcode

Telephone no. Fax no. Email

Part 2 DETAILS OF TRANSITION TRAINING PROGRAMME

Type of training: In-Company / Third Party / Other (Delete as appropriate)

Date(s) of training:

Name of organisation conducting training:

Title of training course:

Part 3 COURSE CONTENT COMPARISON TABLE

IRCA/2146 Content CLAUSE	To be completed by applicant Reference to coverage in non-IRCA certified training course programme.	FOR IRCA OFFICE USE ONLY		
		4	8	?
4.1 Course Duration (14 hrs minimum)				
3.2.1 Purpose & intent of ISO 9000:2000 series of standards and how they relate to each other.				
3.2.1 Concept of the consistent pair as applied to ISO 9001:2000 and ISO 9004:2000.				
3.2.1 Terminology used in ISO 9000:2000.				
3.2.2 Differences behind the 2000 and 1994 versions of the standard.				
3.2.2 Purpose of ISO 9004:2000.				
3.2.3 Reference to the 8 quality management principles.				

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		4	8	?
				COMMENTS
3.2.4	Permissible exclusions.			
3.2.5	Changes required in planning and conducting audits, that result from the process approach of ISO 9001:2000.			
3.2.6	Local requirements focussing on potential problems resulting from the application of ISO 9001:2000.			
3.3.1	The process approach: Its effect on management systems, implementation & improvement.			
3.3.2	The purpose and benefits of establishing quality policy and measurable objectives and their relevance to continual improvement.			
3.3.2 3.3.3 3.3.5	Demonstrating and assessing continuous improvement.			
3.3.3	Flexibility allowed by ISO 9001:2000 with regard to documentation.			

