

DECLARATION

All Grades - please complete sections 1 and 2.

To: The Director, IRCA

1.

- I confirm that since my last date of certification I have not received any complaints concerning my professional conduct whilst carrying out auditing activities.

Or

- I confirm that since my last date of certification I have received a formal complaint concerning my professional conduct and details are attached for your examination. I also understand that these will be treated in the strictest confidence.

2.

- I confirm that I have complied with the published **IRCA Code of Conduct**.

Name:

Certification No:

Grade:

Signature:

Date:

Lead Auditors:

- I am currently certified as a Lead Auditor and wish to apply for renewal of certification.

The requirement for Lead Auditor renewal of certification is 5 audits, 2 of which must be as leader of a team of at least 2 auditors, within the 3 year certification period.

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